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EXECUTIVE COMMITTEE TUESDAY, 7 MARCH 2017

A MEETING of the EXECUTIVE COMMITTEE will be held in the COUNCIL CHAMBER, COUNCIL HEADQUARTERS, NEWTOWN ST BOSWELLS, TD6 0SA on TUESDAY, 7 MARCH 2017 at 10.00 am

J. J. WILKINSON,
Clerk to the Council,

28 February 2017

BUSINESS		
1.	Apologies for Absence	
2.	Order of Business	
3.	Declarations of Interest	
4.	Minute (Pages 1 - 6) Minute of Meeting of Executive Committee of 14 February 2017 to be approved and signed by the Chairman. (Copy attached.)	2 mins
5.	Proposed Affordable Housing at Former Earlston High School Site (Pages 7 - 14) Consider joint report by Service Director Regulatory Services and Service Director Assets and Infrastructure seeking approval to dispose of the Council owned allocated Housing Site at the former Earlston High School to Eildon Housing Association in order that it may be re-developed to provide affordable housing. (Copy attached).	15 mins
6.	Capital Programme - 2017/18 - Block Allocations (Pages 15 - 44) Consider report by Chief Financial Officer seeking approval for the proposed individual projects and programmes within the various block allocations in the 2017/18 Capital Financial Plan. (Copy attached.)	10 mins
7.	Community Grant Scheme - Generic Budget 2016/17 (Pages 45 - 48) Consider report by Service Director Neighbourhood Services recommending an application for funding from the Community Grant Scheme Generic Budget. (Copy attached.)	5 mins

8.	SBC Community Grant Scheme - Year End Position 2016/17 (Pages 49 - 56) Consider report by Service Director Neighbourhood Services on the estimated year end balances in the Community Grant Scheme for 2016/17. (Copy attached.)	5 mins
9.	Union Chain Bridge - Update (Pages 57 - 64) Consider report by Depute Chief Executive – Place providing an update on the progress of the project prior to the submission of the Stage 1 application to Heritage Lottery Fund in April 2017. (Copy attached.)	10 mins
10.	Scottish Borders Walking Festival 2018 to 2020 (Pages 65 - 70) Consider report by Service Director Regulatory Services regarding the location of the Scottish Borders Walking Festival in 2018, 2019 and 2020. (Copy attached.)	5 mins
11.	Any Other Items Previously Circulated	
12.	Any Other Items which the Chairman Decides are Urgent	

NOTES

1. **Timings given above are only indicative and not intended to inhibit Members' discussions.**
2. **Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors D. Parker (Chairman), S. Aitchison, S. Bell, C. Bhatia, J. Brown, M. J. Cook, V. M. Davidson, G. Edgar, J. G. Mitchell, D. Moffat, D. Paterson, F. Renton, R. Smith

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**SCOTTISH BORDERS COUNCIL
EXECUTIVE COMMITTEE**

MINUTE of Meeting of the EXECUTIVE COMMITTEE held in the Council Chamber, Council Headquarters, Newtown St Boswells, TD6 0SA on Tuesday, 14 February at 10.00 am

Present:- Councillors J. Mitchell (Chairman) S. Aitchison, S. Bell, J. Brown, M. J. Cook, V. Davidson (from para 3), G. Edgar, J. Mitchell, D. Moffat, D. Paterson, F. Renton, R. Smith.

Also Present:- Councillors I. Gillespie, G. Turnbull.

Apologies:- Councillors C. Bhatia, D. Parker.

In Attendance:- Depute Chief Executive (People), Chief Financial Officer, Corporate Transformation and Services Director, Democratic Services Team Leader, Democratic Services Officer (K. Mason).

1. **CHAIRMAN**

In the absence of the Chairman the meeting was chaired by Councillor Mitchell.

2. **MINUTE**

The Minute of meeting of the Executive Committee of 31 January 2017 had been circulated.

DECISION

APPROVED for signature by the Chairman.

MEMBER

Councillor Davidson joined the meeting during discussion of the following item.

3. **MINUTE EXTRACT FROM SCRUTINY COMMITTEE**

There had been circulated copies of Minute Extract from Scrutiny Committee of 26 January 2017. The Chairman of Scrutiny Committee, Councillor Turnbull, in referring to the recommendations, advised that the Scrutiny Committee had heard a first class presentation from James England, South of Scotland Timber Transport Officer and David Richardson, Asset Manager, SBC on the impact of third party use on the Local Authority's road network. Councillor Turnbull asked the Executive Committee to accept the recommendations as follows:

- (a) the Leader write to the Scottish Government pressing for more funding for the road infrastructure from both Scottish Government and the Forestry Industry to both prepare the public road network for timber extraction and also rectify any resultant damage caused by timber extraction;
- (b) the Leader write to the Scottish Government to request that the current review of 'the Future of Forestry in Scotland' should include the impact and cost of timber extraction on the road network and rural communities; and
- (c) the impact of 3rd party use of the public road network - in the form of larger HGV vehicles - be kept under review on an annual basis by the appropriate Committee in the new Council following the election in May 2017.

There followed a detailed debate relating to the recommendations.

VOTE

Councillor Smith, seconded by Councillor Paterson, moved that the recommendations be approved with the following additional words in recommendation (b) “and in granting permission for new afforestation, due regard must be given to the capacity of rural roads to accommodate the pressures at a time of extraction in the future”.

Councillor Aitchison, seconded by Councillor Renton, moved as an amendment that the words in recommendation (a) “both prepare the public road network” be amended to read “to allow steps to be taken to reduce the impact on the public road network”.

On a show of hands Members voted as follows

Motion - 6 votes

Amendment - 3 votes

Accordingly the motion was approved.

DECISION

DECIDED that:-

- (a) the Leader write to the Scottish Government pressing for more funding for the road infrastructure from both Scottish Government and the Forestry Industry to both prepare the public road network for timber extraction and also rectify any resultant damage caused by timber extraction;**
- (b) the Leader write to the Scottish Government to request that the current review of “the future of Forestry in Scotland” should include the impact and cost of timber extraction on the road network and rural communities, and in granting permission for new afforestation, due regard must be given to the capacity of rural roads to accommodate the pressures at a time of extraction in the future; and**
- (c) the impact of 3rd party use of the public road network – in the form of larger HGV vehicles, be kept under review on an annual basis by the appropriate Committee in the new Council following the election in May 2017.**

4. **QUARTERLY CORPORATE PERFORMANCE REPORT (QUARTER 3, 2016/17)**

There had been circulated copies of a report by the Chief Executive presenting a summary of quarterly performance information for Members, with details contained within Appendix 1 to the report with Appendix 2 to the report providing details of Live Borders performance. SBC approved a Corporate Plan in April 2013, with 8 priorities that it wished to address for the Scottish Borders over a 5 year period. In order to monitor progress against the eight priorities, this review of performance information was undertaken quarterly and presented to Executive Committee. A summary of the main changes made to performance indicators was provided at Section 4 of the report, followed by a high level summary of performance in Section 5. Appendix 1 provided a more detailed presentation and explanation of each Performance Indicator (PI). Where possible, information which was collected on a *quarterly* basis was presented but this was not possible for all areas of Council business, for example, school attainment. The presentation used in Appendix 1 was consistent with what was presented to Council on 26 June 2014 and to the Executive Committee each quarter thereafter. All information contained within this report was also made available on the SBC website using the public facing part of SBC’s Performance Management software (Covalent).

This could be accessed at

http://www.scotborders.gov.uk/info/691/council_performance/1353/our_performance_as_a_council and by clicking on "Scottish Borders Performs". Section 6 and Appendix 2 of the report presented a summary of performance during Quarters 1 and 2 of 2016/17 for sport and culture, managed by Live Borders since April 2016. Reporting performance in February and August each year to Executive Committee was agreed within the Performance Management Framework, approved when services were transferred to Live Borders. The Depute Chief Executive – People advised on the choice of support arrangements in place for Self Directed Support. The Senior Manager Business Strategy and Resources answered Members' questions, and in response to a query he undertook to provide a full commentary on the performance indicator relating the employment rate and young people aged 18 – 24 years being out of work and claiming benefits to Councillor Bell.

DECISION

AGREED to:-

- (a) note the changes to performance indicators outlined in Section 4 of the report;**
- (b) to acknowledge and note the performance presented in Section 5 and within Appendix 1 and the action that was being taken within Services to improve or maintain performance; and**
- (c) note the performance presented in Section 6 and Appendix 2 of the report in relation to sport and culture, delivered through Live Borders.**

5. CORPORATE TRANSFORMATION PROGRESS REPORT

There had been circulated copies of a report by the Corporate Transformation and Services Director on progress in developing and delivering the Council's Corporate Transformation Programme since the last update report on 15 November 2016 and setting out planned activity in the reporting period to June 2017. This was the eighth quarterly progress report since the Programme was established in February 2015. On 9 February 2017, the Council also considered a second annual progress report on Corporate Transformation which set out how it would continue to support the delivery of the Council's 8 Priorities, its Financial Strategy and significant service improvements moving forward. The current areas of work within the Programme were set out in the tracker in Appendix 1 to the report under the 8 Corporate Priorities and included a brief description of the purpose of each Programme, a summary of progress made to date (rating them Red, Amber or Green) and setting out key milestones in the next quarter. Section 4 of the report set out the key highlights over the last reporting period. Detailed performance reporting infographics for the following areas of the programme were set out in Appendices 2 to 4 to the report: (a) Children and Young People Programme; (b) Integration of Health and Social Care; and (c) Workforce Transformation. The Corporate Transformation and Services Director referred to the two amber areas which related to workforce transformation and digital transformation. The importance of fully briefing new elected Members on the importance of the Digital Strategy after the Election in May 2017 was highlighted.

DECISION

NOTED the continued progress made in developing and delivering the Corporate Transformation programme.

6. MONITORING OF THE GENERAL FUND REVENUE BUDGET 2016/17

There had been circulated copies of a report by the Chief Financial Officer providing budgetary control statements for the Council's General Fund based on actual expenditure and income to 31 December 2016 and explanations of the major variances between projected outturn expenditure/income and the current approved budget. The revenue

monitoring position set out in the report was based on actual income and expenditure to 31 December 2016. The Council was projecting a balanced position to 31 March 2017 with identified pressures currently being managed within departmental budgets. This balanced position included delivery of the remaining IT contract pressure of £0.539m (total of £2m delivered in 2016/17), covered all known Corporate Transformation pressures and reflected the earmarking of £1.441m from 2016/17 into 2017/18 to support the Financial Plan on a one-off basis. At 31 December 2016 97% of savings had been delivered, (£8.272m planned efficiency savings delivered as per the Financial Plan with £0.188m achieved by alternative, permanent measures and £3.577m delivered temporarily). The remaining 3% (£0.323m) was profiled to be achieved during the remainder of 2016/17. Further management effort during the remainder of 2016/17 needed to be placed on ensuring all savings delivered temporarily in 2016/17 could be delivered permanently in 2017/18. The £3.577m delivered temporarily in 2016/17 presented a potential financial risk in 2017/18 in light of the significant and challenging savings which required to be delivered as part of the 2017/18 Financial Plan. This risk would be mitigated by proactive management actions. Full details of pressures, risks and challenges were reported alongside the significant majority of areas of the Council's operation where approved budget plans remained on track were detailed in Appendix 1 to the report. A request was made for a private discussion on the problems relating to SWAN. The Chief Financial Officer advised that there were currently several "red line" issues that were presenting risks in respect of the ERP Project. He explained that the pre requisites for "go live" were that the council had been provided with comprehensively tested and fully functioning payroll, financial reporting (including bank reconciliation) and supplier payments modules within the new ERP system Business World. The project was still in the development phase and if outstanding issues were not resolved the project could not go live on 1 April 2017 as planned. The Chief Financial Officer undertook to bring back a briefing note on the processing of housing benefit claims.

CHAIR

Councillor Brown, Chaired the meeting for a short period during discussion of the above item.

DECISION

(a) AGREED the virements detailed in Appendices 2 and 3 to the report.

(b) NOTED:-

- (i) the projected corporate monitoring position projected at 31 December 2016, the underlying cost drivers and the identified areas of financial risk as reflected in Appendix 1 to the report; and**
- (ii) the progress made in achieving Financial Plan savings as detailed in Appendix 4 to the report and the ongoing action to ensure delivery of 2016/17 Financial Plan savings on a permanent basis.**

7. PROJECTED BALANCES AT 31 MARCH 2017

There had been circulated copies of a report by the Chief Financial Officer providing an analysis of the Council's balances as at 31 March 2016 and advising Members of the projected balances at 31 March 2017. The unaudited Council's General Fund useable reserve (non-earmarked) balance was £7.082m at 31 March 2016. The monitoring position reported to the Executive Committee in both August and November 2016 reflected a balance of £5.638m in line with the approved Financial Strategy. The projected balance as at 31 March 2017 remained £5.638m assuming a balanced outturn position was delivered in 2016/17. The Council's allocated reserve balance was £3.360m at 31 March 2016 and was projected to be £6.215m at 31 March 2017 which was £0.714m more than reported to the November Executive Committee as a result of: (a) an allocation of £0.539m towards IT

transformation; (b) an allocation of £0.200m to add to the Winter Maintenance reserve (now named Adverse Weather); and (c) a draw down of £0.025m from the ER/VS reserve fund 2016/17 commitments. The total of all useable balances, excluding developer contributions, at 31 March 2017 was projected to be £23.298m, compared to £31.163m at 31 March 2016. The difference related almost entirely to movements in earmarking between the two years. The projected balance on the Capital Fund of £0.791m would be affected by any further capital receipts, developer contributions, interest credited and any expenditure authorised to be financed from the Fund during the remainder of the financial year.

DECISION

AGREED to:-

- (a) note the projected revenue balances as at 31 March 2017 as detailed in Appendices 1 & 2 to the report;**
- (b) note the projected balance in the Capital Fund as detailed in Appendix 3 to the report;**

8. MONITORING OF THE CAPITAL FINANCIAL PLAN 2016/17

There had been circulated copies of a report by the Chief Financial Officer providing an update on the progress of the 2016/17 Capital Financial Plan and seeking approval for projected outturns and associated virements, and the reallocation of funds. The monitoring tables detailed in Appendix 1 to the report advised on actual expenditure to 31 December 2016. Key issues identified in these tables were summarised within the main report. The tables identified a projected net variance of £3.006m against the approved budget. The net in-year budget increase of £0.544m was primarily due to an increase in the projection for the Plant and Vehicle Replacement of £0.366m, fully funded from the P&V Fund with the remainder being additional external funding secured for a number of projects. The net budget timing movements to future years amounted to £3.535m, the most significant of which were £0.790m for Roads and Bridges, £0.225m for Wilton Lodge Park, £0.500m for Energy Efficiency Works and £0.463m for School Refurbishment and Capacity. Appendix 3 to the report contained a summarised list of timing and budget movements within the 2016/17 Capital Plan. Appendix 2 to the report contained a list of the block allocations approved for this year and the various approved and proposed projects to be allocated from them within the 2016/17 Capital Plan. Appendix 4 to the report contained a list of estimated whole project capital costs for single projects which would not be completed in the current financial year. The Service Director Assets and Infrastructure undertook to liaise with Councillor Bell regarding the funding to be spent in the current financial year on the shared access route from Innerleithen to Walkerburn .

DECISION

AGREED:-

- (a) the projected outturns in Appendix 1 to the report as the revised capital budget; and approved the virements as detailed in Appendix 3 to the report;**
- (b) the budget virements previously approved by the Chief Financial Officer and Service Director Assets & Infrastructure detailed in Appendix 2 to the report under delegated authority;**
- (c) the list of block allocations detailed in Appendix 2 to the report; and**
- (d) the list of whole project costs detailed in Appendix 4 to the report.**

9. **CARE HOMES FOR OLDER PEOPLE IN THE SCOTTISH BORDERS – REPORT ON PROGRESS**

There had been circulated copies of a report by the Chief Social Work Officer presenting an update on work undertaken following an initial report, presented to Social Work and Housing Committee on June 5 2014, which provided an overview on the quality of care homes in the Borders. A Member/Officer Working Group was formed and subsequently drafted a set of formal recommendations detailed in the 'Improving the Quality of Older Peoples Care Homes – Action Plan. This was presented to Executive on 21 April 2015 and it was agreed an update report would be provided. Appendix 1 to the report outlined specific progress made to the Action Plan, whilst also highlighting any ongoing issues that continued to affect the overall quality of Care Home provision.

DECISION

AGREED to note the progress and improvements made on the action plan.

The meeting concluded at 11.50 a.m.

PROPOSED AFFORDABLE HOUSING AT FORMER EARLSTON HIGH SCHOOL SITE

Joint Report by the Services Director Regulatory Services and Service Director Assets and Infrastructure

EXECUTIVE

7 MARCH 2017

1 PURPOSE AND SUMMARY

- 1.1 The purpose of this report is to seek approval of the Executive Committee to dispose of the Council owned allocated Housing Site at the former Earlston High School to Eildon Housing Association in order that it may be re-developed to provide affordable housing.**
- 1.2 The report also proposes that the Council uses available Affordable Housing Investment Budget funding to fund the difference between the market valuation sought by the Council and the affordable housing valuation determined by the District Valuer. The site has been identified as a prioritised affordable housing site in the Council's Strategic Housing Investment Plan 2017-22 which was recently agreed by Council in November 2016 and subsequently submitted to Scottish Government.

2 RECOMMENDATIONS

- 2.1 **It is recommended that the Committee:**
 - (a) Delegates authority to the Council's Head of Assets and Infrastructure to dispose of the allocated Housing Site at the former Earlston High School to Eildon Housing Association on the basis of affordable housing valuation of £450,000 for the development of affordable housing.**
 - (b) Delegates the Chief Finance Officer to transfer £250,000 from the Council's Affordable Housing Investment Budget to the Council's Capital budget as a contribution towards meeting the market valuation of the site.**

3 DEVELOPMENT PROPOSAL

- 3.1 Local Authorities are required to produce and submit a Strategic Housing Investment Plan (SHIP) to the Scottish Government on a biennial basis.
- 3.2 The SHIP is a five year plan that sets out strategic investment priorities for affordable housing in order to achieve the targets identified in the Council's Local Housing Strategy (LHS) 2012-2017, and its forthcoming LHS 2017-2022. This SHIP is a realistic, imaginative and practical plan that rolls forward projects identified in previous SHIPs and introduces new projects and demonstrates how, when and where the Council and its partners intend to deliver these projects. It also illustrates how a variety of funding mechanisms are maximised to ensure the delivery of the projects.
- 3.3 The Council owns the allocated Housing Site (AERL002) at the former Earlston High School. This has been marketed for sale since June 2011. Despite it being located within the Railway Corridor, there has been only one offer received and after numerous discussions and negotiations did not result in a sale. Most recently Council Officers have been in discussion with Eildon Housing Association exploring how the site could be developed to provide affordable housing, and comply with the Council's Planning Brief. The site has been identified, prioritised and included in the Council's recently agreed Strategic Housing Investment Plan 2017-22, on this basis. It is proposed that the Council disposes of the site to Eildon Housing Association at market valuation in order to reimburse the Council's Capital Programme.
- 3.4 Eildon Housing Association has carried out a feasibility study to determine the capacity of the site and the site's valuation for affordable housing. Abnormal costs arising from the costs of construction of road access to open up the site have adversely impacted on the valuation of the site. The feasibility study indicates that the site has indicative capacity of around 50-55 affordable housing units. The valuation process and feasibility study have identified a funding shortfall of £250,000. The shortfall in funding has arisen due to the difference between the market and affordable housing valuations provided by the District Valuer.
- 3.5 It is currently proposed that all the houses will be for affordable rent in order to best meet local need. In the event that the Committee agrees to dispose of the site to the Association, it is anticipated that development of the site will provide completions in 2019/20. Scottish Government's More Homes Division officials are aware of this proposed disposal and have indicated willingness to grant assist the Association to secure and develop this site, and thereby assist the Scottish Parliament to meet its ambitious 50,000 affordable housing target over the life of the Parliament.
- 3.6 Should Eildon Housing Association progress with the development of the site, Scottish Water will have some certainty regarding delivery of the houses, and have indicated that they will prioritise investment in their local infrastructure in order to dovetail with the anticipated completion date of the houses. This investment and infrastructure capacity increase will not only serve the former High School site, but will also facilitate future development of other housing sites in the Earlston catchment area. Development of the Council's site to comply with the Council's Planning Brief will also mean that the new roadway to serve the housing development will also link to a bridging point to enable developer-led construction of a new vehicular and pedestrian bridge over the Turfford Burn at some future point in time, as well as facilitating the development of a new children's play area in a suitable site within the vicinity.

4 IMPLICATIONS

4.1 Financial

- (a) Ensuring the SHIP's effective implementation and delivery as a strategic housing authority is dependent on SBC's continuous provision of core services, financial resource allocations from the Scottish Government, partner agencies and private developers and individuals.
- (b) There are a number of funding resources that the Council and its development partners can draw upon including Affordable Housing Investment Programme Grant, 2nd Homes Council Tax, Affordable Housing Policy Developer Contributions, Housing Association Private Finance borrowing and Scottish Water Grant Funding.
- (c) Scottish Government is keen to increase the supply of affordable housing over the lifetime of the current Scottish Parliament to over 50,000 homes, and earlier in 2016/17 raised the Registered Social Landlord unit benchmark grant rates by 20%. Scottish Government has also introduced a new methodology to allocate the national Scottish Affordable Housing Investment Programme budget which is to the advantage of Scottish Borders, and provision made to grant assist projects benefitting the new higher grant rates. These factors combined increased the Borders allocation to £8.633m for 2016/17. Scottish Government is supportive of maximising grant spend on projects which will deliver homes during the life of this Parliament and is especially keen that the disposal can be concluded before 31 March 2017. Scottish Government's More Houses Division officials have also indicated support to provide financial assistance from its Infrastructure Fund in due course in order to offset the abnormal costs arising from construction of the new road access. Costs of this will become clearer once further design work is done.
- (d) The market valuation of the site is estimated to be £700,000. The affordable housing valuation is estimated to be £450,000. The total project costs of delivering the project is currently estimated to be around £7.1m, which would include a funding contribution towards the development of a play area. On the basis of current information, it is anticipated that this may be funded as follows:
- Scottish Government housing grants £3.6m
 - Eildon Housing Association [private borrowing] £3.15m
 - Scottish Borders Council contribution £0.25m
 - A total Developer Contribution of £120k towards the development of a children's play area to meet requirements of the planning brief. £20k of this will be from developer contributions from the proposed houses on the site as per the policy and £100k from developer contributions raised through normal developer contribution arrangements.
- (e) It is proposed that the Council's contribution above will be funded from the Affordable Housing Investment, which is often referred to as the Second Homes Council Tax budget. The use of Second Homes Council Tax is framed by Scottish Government Guidance. The projected balances for the Affordable Housing Investment Budget, and current and projected commitments are set out in Appendix 1. This shows that the proposed contribution of £350,000 can be met this year from this budget.

- (f) Subject to agreement of the Council to financially assist as proposed in 2.1 (b) above, details of the potential payment, tracking and programming arrangements regarding the sale of the site will require to be agreed in collaboration with Eildon Housing Association and Scottish Government's More Homes Division.
- (g) It is estimated that at 2016/17 [minimum Band C] rate of Council Tax charge, the completed development would generate at least £48,178 in additional Council Tax income to the Council per year.

4.2 Risk and Mitigations

- (a) Delivery of the SHIP and projects contained within it are largely dependent upon a number of variables, not least of which relate to resource and other political and organisation decision making processes, many of which are beyond the control of the Council.
- (b) The proposed disposal of this site to the Association is consistent with the approach taken by Council Officers to continue to work with partner RSLs to ensure that there is a strategic approach to land-assembly for affordable housing. The proposed disposal of this site to the Association is also consistent with work being done within the Council to develop a Corporate Property Strategic Asset Management Plan which will set out the broad strategy for the management of the Council's property assets in order to maximise their contribution to the Council's corporate and service goals and objectives as economically, efficiently and effectively as possible.

4.3 Equalities

- (a) In line with both Council policy and legislative requirement, the SHIP 2017-2022 has been subjected to an Equalities Impact Assessment. The outcome of that impact assessment did not identify any concerns about the way the delivery of the SHIP is likely to adversely impact on any of the equalities groupings.
- (b) The development of SHIP 2017-22 was predicated on the endorsement of the principle of equalities as articulated in the SHIP guidance. The SHIP was subjected to an Equalities Impact Assessment, Strategic Environmental Assessment Screening and Rural Proofing.
- (c) Houses produced by Registered Social Landlords will be allocated according to their individual allocations policy and procedures. As a consequence of being an RSL, they are subject to the weight of statutory scrutiny via external Regulation and Inspection by the Scottish Housing Regulator.

4.4 Acting Sustainably

- (a) In accordance with Section 7 of the Environmental Assessment (Scotland) Act 2005 a pre-screening assessment of the SHIP 2017-2022 has been undertaken using the criteria specified in Schedule 2 of the Act. The pre-screening assessment identified no, or minimal, effects in relation to the environment hence the SHIP is exempt from SEA requirements under Section 7 (1) of the Act.

- (b) By seeking to provide more new affordable houses, the SHIP 2017-22 will promote sustainable communities and help to address many of the housing supply challenges identified in the Local Housing Strategy 2012-2017 and Local Housing Strategy 2017-2022.
- (c) There are no adverse economic or social effects resulting from SHIP project delivery. Potential environmental effects from new build housing on the former Earlston High School site will be addressed through the Planning Process and application of National policies and Standards.

4.5 **Carbon Management**

- (a) It is considered that there are no direct effects on the Council's carbon emissions arising from the report recommendations.
- (b) New Build housing on the former Earlston High School site will have a general effect on the region's carbon footprint however these are addressed within the Planning and Building Standards processes, and will be consistent with meeting the housing requirements and standards as set out by the Scottish Government.
- (c) It is anticipated that RSL affordable housing identified in the SHIP 2017-22 will be built to Scottish Government's "Silver Standard". In the event that this cannot be reached, new houses will be built to comply with current Scottish Building Standards, thereby seeking to maximise the opportunity for energy efficiency and reduction of fuel poverty.

4.6 **Rural Proofing**

- (a) Rural proofing applies to all areas of Scottish Borders classified by Scottish Government as 'remote rural' or 'accessible rural'. This applies to all areas of Scottish Borders out with the towns of Hawick, Galashiels, Peebles, Selkirk, Eyemouth, Jedburgh and Kelso. Earlston is classified as being an "accessible rural" settlement.
- (b) The SHIP project working group carried out a rural proofing exercise as part of the preparation of the SHIP in June 2016. It was determined that the delivery of individual SHIP projects will not have any unforeseen negative impact on the rural area, and are most likely to have positive effects by increasing the supply of affordable housing, and that the needs of rural areas have been properly taken into account.

4.7 **Changes to Scheme of Administration or Scheme of Delegation**

There are no changes to be made to the Scheme of Administration or Scheme of Delegation as a result of this report.

5 CONSULTATION

- 5.1 The SHIP Working Group has been consulted and contributed to this report.
- 5.2 The Chief Financial Officer, Monitoring Officer, Chief Legal Officer, Chief Officer Audit and Risk, Clerk to the Council, Director Strategy and Policy and Chief Officer HR are being consulted and their comments will be incorporated in the final report.

Approved by

Brian Frater
Service Director Regulatory Services

Signature

Martin Joyce
Service Director Assets & Infrastructure

Signature

Author(s)

Name	Designation and Contact Number
Cathie Fancy Gerry Begg	Group Manager Housing Strategy and Services 01835 825 144 Housing Strategy Manager 01896-662770

Background Papers: Strategic Housing Investment Plan 2017-22 and Appendices. Supplementary Planning Guidance – Finalised Planning Brief – Earliston High School [January 2009]

Previous Minute Reference: None.

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Jacqueline Whitelaw can also give information on other language translations as well as providing additional copies. Contact us at Scottish Borders Council, Council Headquarters, Newtown St Boswells, Melrose, TD6 0SA, Tel 01835 824000 ext 5431, email jwhitelaw@scotborders.gov.uk.

SCOTTISH BORDERS COUNCIL CHIEF EXECUTIVE (RESOURCES)

= not contracted yet

AFFORDABLE HOUSING INVESTMENT BUDGET (Council Tax 2nd Homes) - POSITION AS AT 15/12/16

	B/F - Balance as at 31st March 2016	1,294,714	
	Add: Adjustment to reflect actual collection (as at 31/03/16)	209,218	
	Add Interest Awarded	2,096	
	Add Adjustment for 'Ultimate Collection'	112,330	
	TOTAL BALANCE BROUGHT FORWARD		1,618,358
	2016/17 Budget assumed	855,000	
	Total Resources 2016/17		2,473,358
	Less budget vired to Capital re Innerleithen High Street (Gap Sites)		-218,952
	Income/Expenditure incurred to 15/12/16	-234,789	
	REVENUE SPEND - PROJECTED	0	
Committed 2016/17	Innerleithen High Street (Gap Sites)		
Executive 25 April 13	Innerleithen High Street (Gap Sites) - SG Grant	0	
Executive	SBHA - Stonefield (phased)	167,000	
Executive	Bridge Homes -Hendersons Court (prev Bowmont St) Kelso - draft contract est 30/6/16	0	
Executive	Bridge Homes - Queensberry, Denholm - acquired per contract- 1/12/16	0	
Executive	Bridge Homes - Waverley Road, Innerleithen	0	
Executive	NHT/LAV - Earlston High School Site	250,000	
Executive	13/11/2012 Revolving Landbank Fund (Easter Langlee Phase III)	0	
			182,212
	Estimated Remaining Balance for earmarking and C/F to 2017/18	2,072,195	
	Budget 2017/18	855,000	
	Total Resources 2017/18		2,927,195
Committed 2017/18	REVENUE SPEND	140,000	
			140,000
	Estimated Remaining Balance for earmarking and C/F to 2018/19	2,787,195	
	Budget 2018/19	855,000	
	Total Resources 2018/19		3,642,195
Committed 2018/19	REVENUE SPEND	140,000	
Executive 18/09/12	Tweedside Homes - 6-10 Chris Paterson Place, Balnakiel, Galashiels	235,000	
Executive	NHT/LAV - Springfield, Duns x10	150,000	
	NHT/LAV - Innerleithen Road, Peebles - x 4	60,000	
	NHT/LAV - Station Yard, Cardrona - x 17	0	
	NHT/LAV - Burgh Yard, Galashiels - x 20	300,000	
			885,000

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CAPITAL PROGRAMME 2017/18 – BLOCK ALLOCATIONS

Report by Chief Financial Officer

EXECUTIVE COMMITTEE

7 March 2017

1 PURPOSE AND SUMMARY

- 1.1 This report is to seek Executive approval for the proposed individual projects and programmes within the various block allocations in the 2017/18 Capital Financial Plan.**
- 1.2 Appendices A – X contain proposals for various projects to be allocated resources from the block allocations within the 2017/18 Capital Financial Plan.
- 1.3 Not all projects have been fully identified at this point and as and when this information is available this will be brought to the Executive for consideration.

2 RECOMMENDATIONS

- 2.1 It is recommended the Executive Committee approves the block allocation breakdowns contained in Appendices A – X.**

3 BACKGROUND

- 3.1 Section 7 of the current Financial Regulations deal with Budgetary Control and from paragraph 7.15 onwards details the framework for Capital. The Regulations stipulate detailed expenditure plans must be presented to the Executive Committee for approval. This report provides the details for the initial allocation of items in the Capital Financial Plan identified as blocks in financial years 2017/18 - 2019/20 for approval.
- 3.2 The Council approved the 2017/18 to 2026/27 Capital Financial Plan on 9 February 2017 and this programme contained a number of block allocations.
- 3.3 The Capital Financial Plan did not reflect slippage in the programme approved later than 15 November 2016. This report incorporates timing movements agreed since the November meeting.
- 3.4 Following the approval of the Capital Financial Plan, project managers have been working to develop the individual projects and streams within these block allocations.

4 CAPITAL BLOCK ALLOCATIONS 2017/18 – 2019/20

- 4.1 It is proposed that the following budget headings within the 2017/18 Capital Financial Plan, as approved on 9 February 2017, are treated as block allocations within the context of the Financial Regulations as they apply to Capital Budgetary Control:

	2017/18	2018/19	2019/20	Total Operational Plan
	£'000s*	£'000s	£'000s	£'000s
PLACE				
Road & Transport Infrastructure				
Roads & Bridges - Including Ramp and Winter Damage/Slopes	6,738	3,710	4,910	15,058
Lighting Asset Management Plan	200	250	300	750
Accident Investigation Prevention Schemes	50	50	50	150
Cycling, Walking & Safer Streets	156	198	207	561
Engineering Minor Works	234	0	0	234
	7,378	4,208	5,467	16,753
Flood & Coastal Protection				
Flood Scheme Preparation	487	350	350	1,187
General Flood Protection	258	164	200	622
	745	514	550	1,809
Waste Management				
Community Recycling Centres - Improve Skip Infrastructure		146		146
		146		146

	2016/17	2017/18	2018/19	Total Operational Plan
	£'000s*	£'000s	£'000s	£'000s
Land & Property Infrastructure				
Play Facilities	60	53	50	163
Drainage - Parks & Open Spaces	50	50	50	150
Parks & Open Spaces – upgrades	129	230	30	389
Commercial Property Upgrades	30	50	50	130
Combined Depot Enhancements	295			295
Asset Rationalisation	977	200	200	1,377
Health & Safety Works	635	635	835	2,105
Building Upgrades	630	630	730	1,990
Contaminated Land	95	38	52	185
Cleaning Equipment Replacement	50	50	50	150
	2,951	1,936	2,047	6,934
Total PLACE	11,074	6,804	8,064	25,642
PEOPLE				
School Estate				
School Estate Block	2,970	3,580	4,551	11,101
Early Learning & Childcare	1,520			1,520
	4,490	3,580	4,551	12,621
Social Care Infrastructure				
Adult Services Facilities upgrades		150	200	350
Care Inspectorate Requirements & Upgrades	50	51	53	154
Residential Care Home Upgrades	185			185
	235	201	253	689
Sports Infrastructure				
Sports Trust Plant & Services - Integrated Sport & Culture Trust Property and Other Sports Trusts	336	290	290	916
	336	290	290	916
Culture and Heritage				
Public Hall Upgrades	90	90		180
	90	90		180
Total PEOPLE	5.151	4.161	5.094	14.406
CHIEF EXECUTIVE				
Economic Regeneration				
Borders Town Centre Regeneration Fund	100	100	100	300
	100	100	100	300
Chief Executive Other				
Projects out with CGI Contract scope	80	80	80	240
	80	80	80	240
Total CHIEF EXECUTIVE	180	180	180	540
GRAND TOTAL	16,405	11,145	13,338	40,588

**Approved budget includes any timing movements from 2016/17 approved after 15 November 2016.*

- 4.2 This report contains proposals for the following block allocations in the following appendices:

Looking after the Borders

PLACE

Appendix A	Roads & Bridges - Including Ramp and Winter Damage/Slopes
Appendix B	Lighting Asset Management Plan
Appendix C	Accident Investigation Prevention Schemes
Appendix D	Cycling, Walking & Safer Streets
Appendix E	Engineering Minor Works
Appendix F	Flood Scheme Preparation
Appendix G	General Flood Protection
Appendix H	Community Recycling Centres - Improve Skip Infrastructure
Appendix I	Play Facilities
Appendix J	Drainage - Parks & Open Spaces
Appendix K	Parks & Open Spaces - Upgrades
Appendix L	Commercial Property Upgrades
Appendix M	Combined Depot Enhancements
Appendix N	Asset Rationalisation
Appendix O	Health & Safety Works
Appendix P	Building Upgrades
Appendix Q	Contaminated Land
Appendix R	Cleaning Equipment Replacement

PEOPLE

Appendix S	School Estate Block
Appendix T	Residential Care Home Upgrade
Appendix U	Sports Trust Plant & Services – Integrated Sport & Culture Trust Property and Other Sports Trusts
Appendix V	Public Hall Upgrades

CHIEF EXECUTIVE

Appendix W	Borders Town Centre Regeneration Fund
Appendix X	Projects out with CGI Contract Scope

4.3 Work is still ongoing in relation to the other block allocations listed below and as these are defined they will be bought forward for approval:

(a) **Early Learning & Childcare**

Additional funding for both revenue and capital in 2017/18 has been confirmed and a report will be submitted to a future Executive meeting.

(b) **Adult Services Facilities Upgrades**

Work will be ongoing during 2017/18 to identify priorities for future years and these will be put forward for approval as part of the 2018/19 and 2019/20 block allocation.

(c) **Care Inspectorate Requirements & Upgrades**

These works will be identified as a result of Care Inspectorate inspections and will then be brought forward for approval as required.

5 IMPLICATIONS

5.1 Financial

- (a) The blocks in Appendices A –X are reported as the amounts relating to the 2017/18 budgets and contain any timing movements resulting from the 2016/17 programme monitoring reported up to the Executive Committee on 14 February 2017.
- (b) It is proposed that in order to comply with the Financial Regulations, the individual lines contained in the Appendix for each block will be interpreted as the detailed plans for the block and therefore each line in the block is an individual project or “budget heading” for the purpose of Budgetary Control. The only exception to this is where there is still an “Unallocated Balance”. This means that, if required, virements between these “budget headings” will be subject to the appropriate approval process.
- (c) These block allocations may be affected by the 2016/17 capital monitoring out-turn which will be reported to Executive Committee in June 2017 and any changes as a result of this will be reflected in future monitoring reports.

5.2 Risk and Mitigations

There is a risk that as a project progresses through the various phases from inception to construction and commissioning, adjustments will be required to the phasing of the projects delivery or cost estimate, or that the project may not be able to be progressed as anticipated. These risks will be managed through regular capital project monitoring meetings with budget holders and project managers and timely reporting to elected members for decision-making at an appropriate Committee.

5.3 Equalities

It is anticipated that there are no adverse impact due to race, disability, gender, age, sexual orientation or religion/belief arising from the proposals in this report.

5.4 **Acting Sustainably**

There are no direct economic, social or environmental issues with this report although there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.5 **Carbon Management**

There are no direct carbon emissions impacts as a result of this monitoring report; however, there may be within individual projects and these will be identified and addressed as appropriate as part of their specific governance arrangements.

5.6 **Rural Proofing**

This report does not relate to new or amended policy or strategy and as a result rural proofing is not an applicable consideration.

5.7 **Changes to Scheme of Administration or Scheme of Delegation**

No changes to the Scheme of Administration or Delegation are required as a result of this report.

6 CONSULTATION

6.1 The Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted in the preparation of this report and any comments received on the report have been incorporated into the report.

6.2 The Depute Chief Executive Place, the Depute Chief Executive People, the Corporate Transformation Services Director, the Service Director C&Y People, the Service Director Neighbourhood Services, the Service Director Asset and Infrastructure and the Service Director Roads have been consulted in the preparation of this report and the content of the appendices and any comments incorporated.

Approved by

David Robertson

Chief Financial Officer

Signature

Author(s)

Name	Designation and Contact Number
Kirsty Robb	Capital and Investment Manager, 01835 825249
Doreen Pringle	Senior Finance Officer - Capital, 01835 824000 Ext 5961

Background Papers: None.

Previous Minute Reference: None

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Capital and Investment Team can also give information on other language translations as well as providing additional copies.

Contact us at:

Capital & Investment Team, Council HQ, treasuryteam@scotborders.gov.uk, 01835 825249.

APPENDIX A

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Road & Transport Infrastructure
Block	Roads & Bridges - Including Ramp and Winter Damage/Slopes

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	6,738	5,360	6,610

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Surface Dressing	1,480	2,000	2,500
Patching	500	600	700
Resurfacing/Overlays	1,200	1,500	1,800
Walls & Structures	150	150	250
Footways	100	100	160
Drainage	125	125	200
Masonry Refurbishment	400	500	1,000
Melrose (Lowood) Bridge	255	385	
Bowanhill Bridge	500		
Clackmae Bridge	850		
Resurfacing Additional	1,178		
Unallocated Balance			
TOTAL	6,738	5,360	6,610

APPENDIX B

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Road & Transport Infrastructure
Block	Lighting Asset Management Plan

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	200	250	300

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Mossilee Road, Galashiels	30		
Woodbank Road, Yetholm	30		
Tweed Road, Galashiels	50		
Stirches Road, Hawick	20		
Damside/Leithen Road, Innerleithen	50		
Corroded Columns	20		
Kingsmeadows Road, Peebles		50	
Talisman Avenue, Galashiels		30	
Larchbanck Street, Galashiels		20	
Main Street, Earlston		50	
Fenwick Park, Hawick		40	
Main Road, Heiton		40	
Corroded Columns		20	
Guthrie Drive, Hawick			100
Bowden Road, Newtown St Boswells			30
Preston Road, Duns			40
Marmion Road, Galashiels			20
Wester Row, Greenlaw			30
Tweed Green, Peebles			30
Park Crescent, Newtown			30
Corroded Columns			20
Unallocated Balance			
TOTAL	200	250	300

APPENDIX C

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Road & Transport Infrastructure
Block	Accident Investigation Prevention Schemes Block

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	50	50	50

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
RS Traffic Calming	8	8	8
Road Safety Measures (Accident cluster sites)	38	38	38
AIP Design	4	4	4
Unallocated Balance			
TOTAL	50	50	50

APPENDIX D

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Road & Transport Infrastructure
Block	Cycling, Walking and Safer Streets

	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Approved Budget	156	198	207

Table of Proposed Schemes

Project Title	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Walking	56	75	65
Cycling	100	123	142
Unallocated Balance			
TOTAL	156	198	207

APPENDIX E

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Road & Transport Infrastructure
Block	Engineering Minor Works

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	234	0	0

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Pedestrian Links, Hawick	14		
Craigpark Court Galashiels	75		
The Priory Selkirk	85		
Robinsland West Linton	60		
Unallocated Balance			
TOTAL	234	-	-

APPENDIX F

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Flood and Coastal Protection
Block	Flood Scheme Preparation

	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Approved Budget	487	350	350

Table of Proposed Schemes

Project Title	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Peebles, Innerleithen, Broughton Flood Scheme	147	80	80
Earlston Flood Scheme	101	40	
Newcastleton Flood Scheme	101	43	20
Hawick NFM Scheme Preparation	60	70	70
Surface Water Management Plans	78	15	
Galashiels NFM Scheme Preparation		70	70
Eyemouth Coastal Flood Scheme		32	110
Unallocated Balance	-	-	-
TOTAL	487	350	350

APPENDIX G

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Flood and Coastal Protection
Block	General Flood Protection Block

Approved Budget	2017/18	2018/19	2019/20
	£000's	£000's	£000's
	258	164	200

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Minor Works	20	20	20
Still Burn, Fountainhall	100		
Bonnington Road, Peebles	9		
Turfford Burn, Earlston	20		
Romanno Bridge Flood bank	70		
Burnmouth Culvert Upgrade		10	
Duns Golf Course		10	
Crowbyres Flood Bund		85	
Liddesdale Crescent Flood Protection			140
Community Resilience	9	9	10
Management Fees	30	30	30
Unallocated Balance			
TOTAL	258	164	200

APPENDIX H

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Waste Management
Block	CRC - Improved Skip Infrastructure

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget		146	

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Galashiels Community Recycling Centre		146	
Unallocated Balance			
TOTAL	-	146	-

APPENDIX I

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Play Facilities

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	60	53	50

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Public Park, Galashiels	52		
Home Park Coldstream		53	
Broughton			23
Mayfield, Hawick			27
Ninians Haugh, Peebles	8		
Unallocated			
Total Allocated	60	53	50

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Drainage - Parks & Open Spaces Block

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	50	50	50

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Gavinton Playing Fields	50		
Galashiels, Public park		20	
Innerleithen, Victoria Park		30	
Hawick, Wilton Lodge Park			50
Unallocated Balance			
TOTAL	50	50	50

APPENDIX K

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Parks & Open Spaces - Upgrades

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	129	230	30

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Public Park, Galashiels	100		
Unallocated Balance	29	230	30
TOTAL	129	230	30

APPENDIX L

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Commercial Property Upgrades

	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Approved Budget	30	50	50

Table of Proposed Schemes

Project Title	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Linglie Mill Upgrade, Selkirk	30		
Meeks/Dicksons Yard Upgrade, Eyemouth		20	
Units A-G Duns Industrial Estate, New Doors		10	10
General Lighting Upgrades to various Units		10	10
Edenside Workshops, Kelso-Toilet Refurbishments			10
Unallocated Balance	-	10	20
TOTAL	30	50	50

APPENDIX M

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Combined Depot Enhancements

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	295	0	0

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Langlee Depot, Galashiels	40		
Reiver Complex Roads Depot, Newtown St Boswells	28		
Mansfield Roads Depot, Hawick	28		
Kelso Combined Depot	28		
Wheatlands Road, Galashiels	53		
Duns Depot	28		
Lower Mansfield Depot, Hawick	35		
Eshiels Depot	55		
Unallocated Balance			
TOTAL	295	-	-

APPENDIX N

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Asset Rationalisation

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	977	200	200

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Former Nursery Eyemouth	140		
Edenside Nursery Accommodation	10		
Paton Street Works	40		
Unallocated Balance	787	200	200
TOTAL	977	200	200

APPENDIX O

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Health & Safety Works

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	635	635	835

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Proposed Allocation (Exc. 10% property fees)			
School Toilet Refurbishment	70	60	60
Teviothead Cemetery Walls	10		
Lift Control Upgrade	25	50	50
Legionella Works/ Upgrade Water Tanks	25	45	45
Burgh PS Walling Upgrade	15		
Burnfoot PS Car Park upgrade	45		
Stirches PS External Drainage Works	25		
Wellogate Cemetery Walls	10		
Chirnside PS Boundary Wall Upgrade	25		
Haylodge Park Boundary Wall upgrade	13	10	10
Linglie Mill Gutter Upgrade	20		
Chirnside PS Render Upgrade	35	35	
Industrial Unit Fabric Upgrade	40	20	20
Morebattle PS Upgrade elec	85		
Drumlanrig PS Upgrade Phase 2 elec	65		
Jedburgh Castle Gaol Wall Upgrade	29		
Asbestos Works	40	50	50
Selkirk HS Games Hall Floor		35	
Gala Academy Upgrade elec		85	
Selkirk HS Upgrade elec		40	95
Balmoral PS Playground		26	
Channelkirk Cemetery Walls		11	
Coldingham PS Playground		15	
Council HQ Upgrade Car Park		40	
10% Property Fees	58	52	33
Unallocated Balance/ fees		61	472
Total Allocated	635	635	835

APPENDIX P

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Building Upgrades

	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Approved Budget	630	630	730

Table of Proposed Schemes

Project Title	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Proposed Allocation (Exc. 10% property fees)			
Cultural Services Property Upgrades	60	40	40
Chambers Institute Skylight upgrade	13		
Chambers Institute roof upgrade	10		
Cockburnspath PS Roof Upgrade	25		
Cockburnspath PS Window Upgrade		42	
Edenside PS Windows Upgrade	15		
Coldstream PS Boiler Room Upgrade	45		
Morebattle PS Windows	30		
Newcastleton PS Windows	30		
Burnfoot PS Roof	35		
Peebles HS Roof Upgrade	84		
St Ronans PS Window Upgrade	34		
Wilton PS Roof Upgrade	35		
St Margarets Gala Hall Heating	25		
Rosetta Rd Boiler Upgrade	35		
Peebles HS Boiler	55		
Industrial Unit Htg System Upgrade	30	30	30
Hawick HS work to chimneys	11		
Hawick HS RSLA Boiler and Hot Water		45	
Greenlaw PS Roof		30	
St Margarets Gala Windows		30	
St Peters PS Windows		18	
Hawick HS roof		44	
Stirches PS Windows		45	
Coldingham PS Windows		17	
Wilton PS Pumps		25	
Stow PS Boiler		25	
Earlston SW Boiler		40	
Hawick Area Office Boiler		40	
10% Property Fees	58	47	7
Unallocated Balance/fees		112	653
Total Allocated	630	630	730

APPENDIX Q

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Contaminated Land Block

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	95	38	52

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
1 - Current - 09/00059/PIIA			
2 - 09/00038/PIIA - Stow	55		
3 - 09/00037/PIIA		23	34
4 - 14/00004PIIA			
5 - GG Sites - TBC	40	15	
Unallocated Balance			18
TOTAL	95	38	52

APPENDIX R

2017/18 BLOCK ALLOCATIONS

Department	PLACE
Sub Heading	Land and Property Infrastructure
Block	Cleaning Equipment Replacement Block

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	50	50	50

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Replacement robot Cleanfix 2 scrubber dryer Kelso High School	25		
Cleanfix ride on scrubber dryer	12		
Vax commercial carpet extraction units	13		
Unallocated Balance		50	50
TOTAL	50	50	50

APPENDIX S

2017/18 BLOCK ALLOCATIONS

Department	People
Sub Heading	School Estate
Block	School Estate Block

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	2,970	3,580	4,551

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Improve and enhance school environments. Hawick HS Window & Classrooms	1,200 400	2,000	3,000
Ensure school security, health and safety and legislative obligations are met - - Edenside Primary - Burgh Primary - Earlston Primary - Melrose Primary - Peebles High School - Eddleston Primary School - Reston Primary School - Galashiels Academy - Selkirk High School - Hawick High School	600	500	300
Enhancement to ASN provision in specialist resources - - Galashiels Academy - Berwickshire - Hawick Area - Tweeddale Area	500 100	250	250
Respond to urgent issues arising unexpectedly in response to inspections by regulatory bodies, unplanned incidents or in relation to any of the key outcomes listed above	100	100	100
Unallocated	70	730	901
TOTAL	2,970	3,580	4,551

2017/18 BLOCK ALLOCATIONS

Department	People
Sub Heading	Social Care Infrastructure
Block	Residential Care Home Upgrades

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	185	-	-

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Waverly Residential Home, Galashiels	185		
Unallocated Balance	-		
TOTAL	185	-	-

APPENDIX U

2017/18 BLOCK ALLOCATIONS

Department	People
Sub Heading	Sports Infrastructure
Block	Sports Trust Plant & Services - Integrated Sport & Culture Trust Property

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	336	290	290

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Teviotdale LC Redevelopment	250		
Pool Covers		10	
Galashiels SP Redevelopment		190	
Plant Replacement (Various)		50	
Plant Replacement			50
Business Development			200
Jedburgh Leisure Trust Allocation	46	20	20
Berwickshire Sports Trust Allocation	39	20	20
Unallocated Balance	-	-	-
TOTAL	335	290	290

APPENDIX V

2017/18 BLOCK ALLOCATIONS

Department	People
Sub Heading	Culture and Heritage
Block	Public Hall Upgrades

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	90	90	-

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Galashiels Volunteer Hall Seating	66		
Selkirk Victoria Halls Seating		55	
Selkirk Victoria Halls Kitchen		35	
Selkirk Victoria Halls Elec Upgrade	5		
Kelso Tait Hall - Sound Booth and Seating	11		
Sound and Lighting Desks	8		
Unallocated Balance			
TOTAL	90	90	-

APPENDIX W

2017/18 BLOCK ALLOCATIONS

Department	Chief Executive
Sub Heading	Economic Regeneration
Block	Borders Town Centre Regeneration Fund Block

	2017/18 £000's	2018/19 £000's	2019/20 £000's
Approved Budget	100	100	100

Table of Proposed Schemes

Project Title	2017/18 £000's	2018/19 £000's	2019/20 £000's
Jedburgh CARS - contribution to Abbey Ramparts project			50
Unallocated Balance	100	100	50
TOTAL	100	100	100

APPENDIX X

2017/18 BLOCK ALLOCATIONS

Department	Chief Executive
Sub Heading	Chief Executive Other
Block	Projects out with CGI Contract scope

	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Approved Budget	80	80	80

Table of Proposed Schemes

Project Title	2017/18	2018/19	2019/20
	£000's	£000's	£000's
Corporate PC Replacement	50	50	50
Software Licence- Point Upgrades	30	30	30
Unallocated Balance			
TOTAL	80	80	80

COMMUNITY GRANT SCHEME – GENERIC BUDGET 2016/17

Report by Service Director Neighbourhood Services

EXECUTIVE COMMITTEE

7 MARCH 2017

1 PURPOSE AND SUMMARY

- 1.1 This report recommends an application for funding from the Community Grant Scheme (CGS) Generic Budget.**
- 1.2 The purpose of the application from Just Cycle Ltd is to contribute towards the cost of rental of the premises at 5 Tweedbank Craft Centre, Tweedbank.
- 1.3 Just Cycle Ltd has been running for just under a year and was successful in securing start-up funding of £9,900 from Awards for All in 2016 to cover running costs to March 2017. The organisation has been successful in generating some income from the sale of refurbished bicycles but is still working towards sustainability and unable to cover all its annual running costs. A grant of £1,000 will assist with rental costs.

2 RECOMMENDATION

- 2.1 I recommend that the Committee approves a grant of £1,000 to Just Cycle Ltd, conditional on the organisation revising its fundraising plans to bridge this gap in future years.**

3 BACKGROUND

- 3.1 The CGS can provide either project grants for new or developing work or support grants for groups facing temporary financial difficulty. Support grants are intended to be given only once and recommendations include a standard condition that the group should review its fundraising plans as it recovers from financial difficulty.
- 3.2 The CGS Generic Budget can provide grants to groups who are constituted as working Borders-wide. It can also provide grants to groups who are non-Borders based but who deliver projects which provide direct benefits for identified groups in the Borders.

4 APPLICATION FOR APPROVAL

4.1	APPLICANT:	Just Cycle Ltd
	PROJECT:	Support Grant
	CGS No:	CGS/58/16
	PROJECT COST:	N/A
	GRANT REQUEST:	£1,000
	GRANT RECOMMENDATION:	£1,000

- (a) **Who:** Just Cycle Ltd is a Borders based charitable company limited by guarantee. It refurbishes discarded and unwanted bicycles which are later sold at low cost or donated to groups to develop cycling activities for those most in need. It has been operating from its base at 5 Tweedbank Craft Centre for the last 10 months and offers volunteering opportunities for the elderly and skills development in bike maintenance for vulnerable young people and adults. It works in partnership with local agencies such as SBC, NHS Borders and local community groups to reduce the impact of waste and build people skills. Through the provision of affordable bicycles it encourages the local community to improve physical fitness and general wellbeing.
- (b) **What:** This Support Grant request is to contribute towards the cost of rent of the premises at 5 Tweedbank Craft Centre, Tweedbank.
- (c) **Why:** The organisation is still in its infancy and working towards financial sustainability for the future. Although the initial project has been very successful and it has managed to generate some income from the sale of refurbished bicycles (approx. £2,000), this is not enough to cover a full year's running costs. The organisation is looking to develop and apply for funding for a 3 year development project in 2017 to build its business and sustainability for the future, however it requires assistance with current running costs whilst this is being developed. It estimates running costs to be of the order of £5,500 in 2017/18. It has been successful in securing £1,500 from Hayward Sanderson Trust and £1,200 from Vegware. A grant of £1,000 from CGS will cover the remainder of the shortfall and allow it to use some of its reserves for much needed spare bike parts.
- (d) It is recommended to award £1,000, on condition that the organisation revises its fundraising plans to meet this shortfall in future years.

5 BUDGET INFORMATION

5.1 Budget to date is as follows:-

		Base Budget	£10,000
		c/f from 2015/16	£2,032
		Unutilised Grant Monies	£664
		TOTAL BUDGET	£12,696
Date	CGS No	Group/Project	
24/05/16	CGS/05/16	Borders Water Rescue Team – 4x4 Emergency Vehicle	-£5,000
24/05/16	CGS/40/15	Heads Together – Support Grant	-£1,500
24/05/16	CGS/05/16	Borders Islamic Society – Family & Community Centre	-£4,270
		Balance currently available	£1,926
14/02/17	CGS/58/16	Just Cycle Ltd – Support Grant (awaiting approval)	£1,000
		Balance remaining	£926

6 IMPLICATIONS

6.1 Financial

There is sufficient funding in the CGS Generic Budget to cover the recommendation contained in this report. Approval of this grant will leave a balance of £926 for 2016/17.

6.2 Risk and Mitigations

There are believed to be no apparent risks to the Council associated with the recommendation in this report.

6.3 Equalities

- (a) All applications are assessed in terms of how organisations address equalities. It is anticipated that there will be no adverse impact in regard to the protected characteristics (age, disability, gender, race, religion, sexual orientation, poverty, health, marital status) arising from the proposal in this application.
- (a) Membership of the organisation is open to all without restriction, its premises are fully accessible and it offers skills placements to vulnerable people.

6.4 Acting Sustainably

There is believed to be a positive environmental impact. The organisation refurbished discarded and unwanted bicycles which reduces the amount of waste to local landfill sites.

6.5 Carbon Management

There is believed to be a positive impact to carbon management. The encouragement of more people to use bikes as a mode of transport rather than cars will improve the environment for all.

6.6 Rural Proofing

Not applicable.

6.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposal contained in this report.

7 CONSULTATION

7.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR, the Clerk to the Council, Chief Executive and Communications and Marketing Manager have been consulted and their comments have been incorporated into the final report.

Approved by

Jenni Craig

Service Director of Neighbourhood Services Signature

Author(s)

Name	Designation and Contact Number
Claire Penny	Funding Officer 01835 824000 Ext. 5644

Background Papers: None

Previous Minute Reference: Executive Committee 24.05.2016

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Claire Penny can also give information on other language translations as well as providing additional copies.

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**SBC COMMUNITY GRANT SCHEME – YEAR END POSITION
2016/17**

Report by Service Director Neighbourhood Services

EXECUTIVE COMMITTEE

7 MARCH 2017

1 PURPOSE AND SUMMARY

1.1 **The report informs members of the estimated year end balances in the Community Grant Scheme (CGS) for 2016/17 and recommends carry forward into 2017/18, in line with the agreed CGS processes.**

1.2 The current budget position of the CGS 2016/17 and estimated year end balances are as follows:

1.3

Budget Heading	Total Budget 2016/17	Expenditure to Date	Applications Pending	Estimated year end balance as at end Jan 2017
Berwickshire	£22,236	£22,076	£0	£160
Cheviot	£20,984	£20,894	£0	£90
Eildon	£40,867	£35,081	£0	£4,536
Teviot & Liddesdale	£22,271	£20,572	£0	£1,699
Tweeddale	£37,368	£33,056	£4,312	£0
Generic	£12,696	£10,770	£1,000	£926
Totals	£156,422	£142,449	£5,312	£7,411

1.4 The CGS has awarded grants totalling £142,449 to end of January 2017.

1.5 If the recommendations of this report are approved, the estimated year-end balance of £7,411 will be detailed as a virement request for ear-marking in the Financial Services report to Executive Committee in March 2017.

1.6 Members should note that year end balances are estimated as at end January 2017 and final carry forwards as at end March 2017 are expected to be lower. There is currently one application undergoing assessment at present which, if approved, will use up the existing budget in Eildon area.

2 RECOMMENDATIONS

2.1 I recommend that the Committee:

- (a) Notes the estimated year end balances for 2016/17;**
- (b) Approves the carry forward of any year-end balance into 2017/18.**

3 BACKGROUND

- 3.1 SBC Community Grant Scheme can offer grants to constituted voluntary/community groups to support delivery of community projects in the Borders area. The development of these projects will enhance community activities which will increase participation and improve the quality of life for members of the local and wider community. It can also provide one-off support grants to groups who are facing temporary financial difficulties.
- 3.2 The terms and conditions of the scheme are as set down in the Scottish Borders Council Community Grant Scheme application form and guidance notes. These include the criteria used to judge the suitability of a project and applicant body, procedures for the release of funds and consequences of failure to comply with the rules of the scheme.

4 BUDGET INFORMATION

- 4.1 Total base budget for 2016/17

Budget breakdown for 2016/17				Total
	Base Budget for 2016/17	c/f from 2015/16	Grant Refunds	
Berwickshire	£22,236	£0	£0	£22,236
Cheviot	£20,984	£0	£0	£20,984
Eildon	£37,870	£2,827	£170	£40,867
Teviot & Liddesdale	£19,328	£2,943	£0	£22,271
Tweeddale	£22,297	£15,071	£0	£37,368
Generic	£10,000	£2,032	£664	£12,696
TOTALS	£132,715	£22,873	£834	£156,422

- 4.2 For full details of grants awarded to date see attached Appendix.

5 IMPLICATIONS

5.1 Financial

There are no additional financial implications in relation to the recommendations in this report. The report recommends that the 2016/17 year end balances are carried forward into 2017/18 in line with the agreed processes of the CGS.

5.2 Risk and Mitigations

There are no risks to the Council in relation to the recommendation in this report.

5.3 Equalities

Not applicable.

5.4 Acting Sustainably

Not applicable.

5.5 Carbon Management

Not applicable.

5.6 Rural Proofing

Not applicable.

5.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made.

6 CONSULTATION

6.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council are being consulted and any comments received will be incorporated into the final report.

Approved by

Jenni Craig

Service Director of Neighbourhood Services Signature

Author(s)

Name	Designation and Contact Number
Linda Cornwall	Grants Co-ordinator Ext. 6659
Claire Penny	Funding Officer Ext. 5466

Background Papers:

Previous Minute Reference: 27.01.2009 Executive Committee

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. Linda Cornwall can also give information on other language translations as well as providing additional copies.

Contact us at Scottish Borders Council, Council Headquarters, Newtown St Boswells TD6 0SA. Tel: 01835-826659, Email:communitygrants@scotborders.gov.uk

CGS GRANTS AWARDED IN 2016/17 TO DATE

APPENDIX

BERWICKSHIRE

Date	Ref	Organisation	Project Description	Award
21/04/16	CGS/14/16	Duns Community Council	Wotjek Statue	£500.00
22/04/16	CGS/03/06	Chirnside Amateur Boxing Club	Purchase of Old Masonic Lodge	£5,000.00
22/04/16	CGS/02/16	Westruther Public Hall	Development of Amenity Land	£2,705.00
25/04/16	CGS/09/16	Eyemouth Chamber of Trade	Support Grant	£421.00
24/05/16	CGS/48/15	BAVS	Purchase of Electric Vehicle	£5,000.00
24/05/16	CGS/22/16	Re-Tweed	10 x Textile Craft Workshops	£4,884.00
25/05/16	QBC/11/16	Duns Senior Citizens Club	Celebratory Lunch	£200.00
25/05/16	QBC/02/16	Gavinton Village Hall	Celebratory family barbecue	£377.00
24/05/16	QBC/03/16	Rotary Club of Duns	Celebratory Community Event	£950.00
07/06/16	QBC/16/16	Swinton & Ladykirk CC	Village Picnic	£393.00
16/06/16	CGS/24/16	Reston & Auchencrow CC	Support Grant – Festival	£860.00
16/06/16	QBC/13/16	Gordon & Westruther CC	Afternoon Tea Party	£786.00
			TOTAL	£20,076.00

CHEVIOT

Date	Ref	Organisation	Project Description	Award
10/05/16	CGS/17/16	Kelso Golf Club	Disabled/Childcare Facilities	£5,000.00
11/05/16	CGS/13/16	Jedburgh Bowling Club	Bowls for Children	£499.00
25/05/16	QBC/02/16	Kalewater Community Council	Garden Party	£973.00
07/06/16	QBC/14/16	Springwood Village Social Club	Afternoon Tea Party	£760.00
17/08/16	CGS/34/16	Jedburgh Community Council	Replacement Christmas Lights	£5,000.00
05/10/16	CGS/50/16	Kelso Rugby Football Club	Upgrade of Changing Rooms	£3,225.00
26/10/16	CGS/45/16	Cheviot Youth	Jedburgh Youth Hub Equipment	£4,975.00
24/11/16	CGS/51/16	Crailing Eckford & Nisbet CC	AED Equipment Protection	£462.00
			TOTAL	£20,894.00

EILDON

Date	Ref	Organisation	Project Description	Award
22/04/16	CGS/47/15	Melrose & District Pipes & Drums	Purchase of replacement drums	£4,618.00
11/05/16	CGS/10/16	Lauderdale Scout Group	Expedition Camp	£4,531.00
11/05/16	CGS/18/16	Melrose RFC	1883 Legacy Project	£5,000.00

11/05/16	CGS/12/16	Melrose Scout Group	Scout Hall Redecoration	£2,115.00
20/05/16	CGS/25/16	The Haining Charitable Trust	Re-gravelling Project	£3,000.00
13/05/16	QBC/18/16	Midlem Village Hall	Celebratory Community Picnic	£610.00
20/05/16	QBC/05/16	Melrose Primary School	Garden Party Extravaganza	£2,367.00
20/05/16	QBC/09/16	Lauderdale Community Council	Community Day	£3,725.00
07/06/16	QBC/20/16	Fountainhall Village Hall	Royal Themed Garden Party	£310.00
09/08/16	CGS/35/16	Sound Out	Support Grant	£1,500.00
24/11/16	CGS/53/16	Darnick Village Development Trust	Table Tennis Equipment	£379.00
24/11/16	CGS/54/16	Energise Galashiels Trust	Winter Festival Development	£3,265.00
08/12/16	CGS/56/16	Selkirk Rifle Club	Relocation to Hawick	£3,295.00
09/01/17	CGS/56/16	Selkirk Children's Scottish Country Dance Club	Edinburgh Trip	£366.00
25/01/17	CGS/59/16	Lilliesleaf Ashkirk & Midlem Community Council	HM Queen's 90 th Birthday Avenue of Trees	£1,250.00
			TOTAL	£36,331.00

TEVIOT & LIDDESDALE

Date	Ref	Organisation	Project Description	Award
11/05/16	CGS/16/16	Liddesdale Heritage Association	Roof Insulation	£2,317.00
18/05/16	CGS/52/15	Saturday Polish School Hawick	Support Grant	£2,600.00
19/04/16	QBC/01/16	Hawick Hon. Provost's Council	Queens 90 th Birthday Celebration	£1,000.00
20/05/16	CGS/11/16	Southdean Hall	Tea/Coffees Serving Area	£4,960.00
25/05/16	QBC/12/16	Denholm&District Comm Council	Celebratory Village Barbecue	£672.00
25/05/16	QBC/10/16	Liddesdale Ladies Amenities Group	"Bring you own Picnic" Street Party	£1,314.00
09/06/16	QBC/17/16	Hobkirk Community Council	Afternoon Picnic	£602.00
20/06/16	CGS/19/16	Wilton Bowling Club	Upgrade of Clubhouse	£2,771.00
28/07/16	CGS/31/16	Hawick Summer Festival	Hawick International Day	£1,691.00
24/11/16	CGS/48/16	Hawick Rifle & Pistol Club	Development of Club Premises	£2,345.00
09/12/16	CGS/55/16	Hobkirk Community Council	CPR/Defibrillator Training	£300.00
			TOTAL	£20,572.00

Note: Grant of £920 was also awarded to Burnfoot Community Futures to undertake Queen's 90th Birthday celebration. Group was unable to deliver project and grant money released back into budget

TWEEDDALE

Date	Ref	Organisation	Project Description	Award
10/05/16	CGS/49/15	St Ronan's Piping Society	Core Equipment	£737.00
24/05/16	QBC/04/16	Innerleithen Community Trust	Queen's Birthday Celebration Day	£1,620.00
30/05/16	QBC/06/16	St Ronan's Care Home	Celebratory Birthday Lunch	£200.00
30/05/16	QBC/15/16	Walkerburn Community Council	Celebratory Lunch/Tea Party	£400.00
07/06/16	QBC/07/16	Girlguiding Tweed Valley	Patrons Lunch Fun Day	£1,310.00
16/06/16	CGS/21/16	Homebasics (Tweeddale) Co Ltd	Support Grant	£850.00
28/07/16	CGS/27/16	Peebles Scout Group	New Scout Hut	£5,000.00
28/07/16	CGS/26/16	Nomad Beat Ltd	Crescendo	£5,000.00
01/09/16	CGS/40/16	Linton Hotspur FC	Service Installation	£5,000.00
01/09/16	CGS/42/16	St Ronan's Silver Band	Workshop/Concert HM Royal Marines	£1,800.00

01/09/16	CGS/29/16	Peebles Community Council	Interpretation Board	£139.00
27/09/16	CGS/30/16	Tweeddale Astronomical Society	Storage Unit & Equipment	£5,000.00
06/11/16	CGS/37/16	Cranked Cycle Club	Promotion/Coaching Project	£1,000.00
24/11/16	CGS/39/16	Caddonfoot Village Hall	Upgrade of Windows	£5,000.00
			TOTAL	£33,056.00

GENERIC

Date	Ref	Organisation	Project Description	Award
24/05/16	CGS/05/16	Borders Water Rescue Team	Purchase of 4x4 Emergency Vehicle	£5,000.00
24/05/16	CGS/40/15	Heads Together	Support Grant	£1,500.00
24/05/16	CGS/20/16	Borders Islamic Society	Family & Community Centre	£4,270.00
			TOTAL	£10,770.00

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UNION CHAIN BRIDGE - UPDATE

Report by Depute Chief Executive - Place

EXECUTIVE COMMITTEE

7 March 2017

1 PURPOSE AND SUMMARY

- 1.1 This report provides the Executive Committee with an update on the progress of the project prior to the submission of the Stage 1 application to Heritage Lottery Fund in April 2017.**
- 1.2 Union Chain bridge has substantial historical significance as it was the longest suspension bridge in the world when opened in 1820 and is currently the oldest operational suspension bridge in the world to have been designed to carry wheeled vehicles. It is a Grade 1 structure in England and a Category A listed building in Scotland the highest designations.
- 1.3 Northumberland County Council and Scottish Borders Council are working in partnership to pursue Heritage Lottery Funding for a restoration project to repair and continue the usable lifespan of the bridge.
- 1.4 Additional work has been undertaken in advance of the Stage 1 Heritage Lottery Fund application, but it has not altered the programme aspiration of completing the works for the 200th anniversary in 2020.

2 RECOMMENDATIONS

- 2.1 I recommend that the Executive Committee:-**
- (a) Notes the progress of the project to date.**
 - (b) Agrees that a report is presented to Council prior to the submission of the Stage 2 Heritage lottery Fund in May 2018, to approve final budgets (capital and revenue) and the delivery programme.**

3 BACKGROUND

- 3.1 Union Chain bridge has substantial historical significance as it was the longest suspension bridge in the world when opened in 1820 and is currently the oldest operational suspension bridge in the world to have been designed to carry wheeled vehicles. It is a Grade 1 structure in England and a Category A listed building in Scotland the highest designations.
- 3.2 The bridge has become structurally unsafe and may only be accessed by one light vehicle at a time. Scottish Borders Council and Northumberland County Council are jointly working up a project to refurbish the bridge to mark its 200th anniversary in 2020.
- 3.3 The current funding of the bridge maintenance is based on a 50/50 contribution between both Authorities, based on a maintenance agreement that dates back to a report of October 1996.
- 3.4 The draft Roads Asset Management Plan indicates that the condition of bridges and structures are continuing to deteriorate. Without significant investment within the next few years these assets will be more expensive to repair in future and it may result in the managed decline of the bridge. Over time the risks are:
 - Future repairs will be more expensive;
 - There is risk of increase claims being made against the Council;
 - The safe condition of these assets will be an issue;
 - Loss of an infrastructure connection between communities; and
 - There will be a loss of reputation.
- 3.5 The opportunity was identified in 2014 by Northumberland County Council to look at external funding opportunities to fully refurbish the bridge, targeting funding that promoted culture and heritage.
- 3.6 Northumberland County Council, as lead agents, have committed £550k from their budget to act as leverage to seek to pull together a funding package of not less than £4.6m. Scottish Borders Council are responsible for half of the structure and committed £550k of capital in 2015/16 as match funding to maximise the possible leverage.
- 3.7 The Heritage Lottery Fund are supportive of the project due to its substantial heritage value, but also the international significance and educational opportunities that can be achieved through a potential project.
- 3.8 It was originally programmed to submit the stage 1 Heritage Lottery Fund application in Summer 2016, but investigation works were brought forward to increase the level of certainty and agree restoration principles with Historic England and Historic Environment Scotland prior to the application. This has not affected the programmed aspiration of opening the refurbished bridge for the 200th anniversary in 2020.

4 PROPOSED PROJECT

- 4.1 When the project was identified with Heritage Lottery Fund the two Authorities were targeting a project not less than £4.6m. The current project objectives are as follows:
 - Re-open the refurbished bridge by Summer 2020 to coincide with the 200th anniversary;

- Engage the Friends of the Union Chain Bridge through the delivery process;
 - Create opportunities for education through a coordinated strategy and on site information; and
 - Increase the awareness of the bridge and the visitor provisions on site to make it a valuable addition to the other visitor attractions in Berwickshire.
- 4.2 The current project estimate is £5.643m to deliver the refurbishment of the bridge and the Heritage Lottery Fund requirements for culture/heritage and education. The high level breakdown is as follows:
- £5.06m– delivery of refurbishment of the bridge;
 - £84k project development costs; and
 - £490k for the community activities, research, education, interpretation and associated visitor infrastructure.
- 4.3 The refurbishment of the bridge includes the following areas of work:
1. Strengthening of anchorages
 2. Replacement of deck timbers
 3. Replacement of coupling links
 4. Replacing hangers
 5. Repairs to masonry
 6. Re-painting
 7. Alterations to handrail (to improve safety)
 8. Car parking at either end (will not be included in bid, but long term aspiration)
 9. Site interpretation and signage
 10. Community Event programme
 11. Research
 12. Education workshops and activities
 13. Interpretative leaflet and website
- 4.4 From discussions with Heritage Lottery Fund it is still the understanding that the £1m contribution (combined from both Authorities) is sufficient to leverage the £4,643m of funding (22%/78%). The remaining £50k from both Authorities is being committed to pay for consultants and surveys through the two stage application process.
- 4.5 Discussion will commence with Historic Environment Scotland regarding the potential to match fund the Scottish Borders Council contribution to the project, to reduce the Heritage Lottery Fund Contribution and increase the acceptability of the application. Unfortunately, Historic England does not match fund projects with Heritage Lottery Funding.

5 PROGRESS UPDATE

- 5.1 It was originally programmed to submit the Stage 1 Heritage Lottery Fund application in summer 2016. Through discussions with Historic England it became apparent that we did not have enough information to define a strategy to refurbish the bridge, therefore they could not support the Stage 1 application.

- 5.2 Over the last six months Northumberland County Council have led an investigation and analysis strategy, which has increased the teams knowledge of the issues with the bridge and how they can be resolved. During this period discussions have been ongoing with Historic England to get to an agreement on refurbishment/conservation principles to allow them to support the Stage 1 Application.
- 5.3 It is currently planned to submit the Stage 1 application in April 2017 follow the agreement of conservation principles with Historic England, Historic Scotland and the two Authorities Heritage Officers.
- 5.4 Although there has been additional work undertaken in advance of the Stage 1 application there has been no time lost in the overall programme as this is work that would have been undertaken in advance of the Stage 2 application. This report proposes that a report is brought back to a Council Committee to approve the Stage 2 application prior to the programmed date of May 2018. The delivery programme is provided in **Annex 1**.

6 IMPLICATIONS

6.1 Financial

- (a) **Table 7.1** –Current Approved Capital Plan with Allowances for Timing Movements.

	2015/ 16 £000s	2016/ 17 £000s	2017/ 18 £000s	2018/ 19 £000s	2019/ 20 £000s	2020/ 21 £000s	2021/ 22 £000s	TOTAL £000s
Current Estimate	5	35	60	450	0	0	0	550

- (b) As the project detail develops in 2017 through the Heritage Lottery Fund Stage 2 process the costs and the profile will be refined, as it is likely that the 2018/19 estimate will need to be profiled over a longer period with a programmed completion date of summer 2020.
- (c) The submission of the Stage 1 application to Heritage Lottery Fund does not commit the partnering Authorities to the project. A successful Stage 1 application allows the development of the design and leverages budget from Heritage Lottery Fund towards this stage prior to the Stage 2 application. It is proposed to obtain Council Approval for the Submission of the Stage 2 application.
- (d) Through the Project Business Case process there was no information provided in relation to ongoing revenue commitment following the completion of the project. Unfortunately, this information is not available at this point in time as it will be determined by the agreed principles of the conservation/refurbishment defined by Historic England and Historic Environment Scotland. Heritage Lottery Fund will expect the refurbished bridge to be maintained to a high quality for 10 years after the funding period, so depending on how the project is permitted to repair the bridge by the historic bodies it will affect the future maintenance requirement of the partnering Authorities. This information will be analysed following further development of the design and prior to the Authorities approving the submission of the Stage 2 application in May 2018.

6.2 Risk and Mitigations

- (a) The Project Business Case highlights that the Union Chain Bridge is deteriorating and without the intervention of a large scale restoration project there is a risk of future closure and managed decline. The Heritage Lottery Fund provides an opportunity to leverage up to 90% funding for the refurbishment of the bridge, not only to secure its long term future, but also turn it into an important visitor attraction in the region.
- (b) There is a risk that the Stage 1 application may not be successful. However, the project team have had several meetings with Heritage Lottery Fund representatives who continue to be positive about the prospect of the project and we have work hard over the last twelve months with Historic England to gain their support for the project.
- (c) There is a risk that the project budget will exceed the current estimate and require additional funding by the partnering Authorities. Based on the current funding by the partnering Authorities the budget estimate would have to increase to more than £10m for it to exceed the Heritage Lottery Fund minimum of 10% Client contribution. This risk has been mitigated by the robustness of the current construction estimate, which has had an early contractor due diligence audit. Also, discussions will commence with Historic Environment Scotland to identify opportunities for funding to reduce the Heritage Lottery Fund intervention and make the project more attractive at the Stage 2 application.

6.3 Equalities

An Equalities Impact Assessment has been carried out on this proposal and it is anticipated that there are no adverse equality implications.

6.4 Acting Sustainably

There are no economic, social or environmental effects at this stage of the project.

6.5 Carbon Management

There are no effects on carbon emissions at this stage of the project.

6.6 Rural Proofing

Not applicable.

6.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made.

7 CONSULTATION

- 7.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and any comments incorporated into the final report.
- 7.2 The Chief Executive-Place, the Service Director Neighbourhood Services, Chief Officer –Roads, Service Director Assets & Infrastructure and Communications and Marketing Manager have also been consulted.

Approved by

Philip Barr
Depute Chief Executive - Place

Signature

Author(s)

Name	Designation and Contact Number
Ewan Doyle	Project Management Team Leader – 01835 825124

Background Papers:
Previous Minute Reference:

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ANNEX 1
Current Delivery Programme – version dated 12/01/17

UNION CHAIN BRIDGE REFURBISHMENT
OUTLINE PROGRAMME

WITH CONSTRUCTION PARTNER		2016					2017					2018					2019					2020														
Ref	Activity	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN		
0000	Prelim development stage	█	█	█	█	█																														
A001	Appoint Conservation architect			█	█																															
M001	Initial meeting with all parties (24/1/17)			█																																
M002	Development meeting with all parties (PROV 15/2/17)			█	█																															
M003	Development meeting with all parties (PROV 15/3/17)				█	█																														
0010	Heritage Consultations			█	█	█																														
0020	Heritage England review			█	█	█	█																													
0030	PROV PRINCIPAL INSPECTION (incl masonry) to inform Stage 1 bid and guide investigations						█																													
0100	Appoint construction partner			█	█	█	█	█	█	█	█	█	█																							
1000	Stage 1 Bid Preparation						█	█	█	█	█	█	█																							
1010	Stage 1 Submission by DESIGN to James Fell																																			
1015	Stage 1 Submission by James Fell to HLF																																			
1020	Stage 1 Decision (3 months from 1 June 2017)																																			
1030	Stage 1 Instruction																																			
1050	Development Phase																																			
1500	Investigations / Inspections / Surveys. Window for LBC added																																			
1510	Heritage Consultations																																			
1520	Listed Building Consent																																			
1530	Preliminary Design + ECI																																			
1540	Detailed Design + ECI																																			
1550	ECI Construction Planning																																			
1560	ECI Construction Pricing																																			
1570	Final Design & Detailing																																			
1580	Final Drawing Production																																			
1590	Contract Document Prep																																			
2000	Stage 2 Bid Preparation																																			
2010	Stage 2 Submission																																			
2020	Stage 2 Decision																																			
2030	Stage 2 Instruction + Mobilisation																																			
0150	Construction (18 months)																																			
9950	Terminal Float (reduced to 1 month)																																			
9960	Bicentennial Celebrations																																			

Updates from previous issue are in red

SCOTTISH BORDERS WALKING FESTIVAL 2018 TO 2020

Report by Service Director Regulatory Services

EXECUTIVE COMMITTEE

7 March 2017

1 PURPOSE AND SUMMARY

- 1.1 To agree the location of the Scottish Borders Walking Festival in 2018, 2019 and 2020.**
- 1.2 The Scottish Borders Walking Festival (SBWF) is held during the first week of September and moves around the Border towns on an annual basis. The Department's Countryside Access Team is tasked with ensuring that the event takes place each year and has been held in the Scottish Borders since 1995.
- 1.3 The Walking Festival is due to take place in Peebles in September 2017.
- 1.4 All Community Councils were invited to tender an interest in hosting the event in 2018, 2019 and 2020 and expressions of interest were received from six communities.
- 1.5 Following an assessment it is proposed that the communities of Hawick, Ettrick and Yarrow (along with Selkirk) and Jedburgh (along with Ancrum) should host the event between 2018 and 2020.

2 RECOMMENDATIONS

- 2.1 It is recommended that the Executive Committee agrees that the Scottish Borders Walking Festival should be hosted by Hawick in 2018, Ettrick & Yarrow & Selkirk in 2019 and Jedburgh & Ancrum in 2020.**

3 BACKGROUND

3.1 For forward planning purposes it is useful to determine the festival locations for the next 3 years. Criteria which need to be taken into consideration when determining the venue include the location of the most recent festivals, bed night provision within the community, how recently and how often the community has hosted the event. In view of the level of interest shown for the festivals in 2018 to 2020 it is considered appropriate in this instance that Members decide the venues.

3.2 The Scottish Borders Walking Festival is held annually during the first week of September. The event has traditionally moved around the main Border settlements since its inception in 1995, for the past 5 years it has been held in:

2012 Eyemouth and District
2013 Innerleithen and District
2014 Jedburgh and Denholm
2015 Galashiels
2016 Coldstream

See **Appendix A** for a list of all the previous venues.

3.3 All Community Councils were contacted and asked if they would be interested in hosting the SBWF in 2018, 2019 or 2020. Six community groups responded positively and the table below shows the years in which they preferred to host the event.

	Year		
Community Council	2018	2019	2020
Hawick	√	√	√
Jedburgh			√
Ancrum			√
Galashiels	√	√	√
Coldstream			√
Ettrick & Yarrow Tourism Association/ CC in partnership with Selkirk CC		√	√

3.4 The following criteria were used to determine the most appropriate venue:

- Where have recent festivals been held, noting that consecutive festivals should ideally be a good distance apart to spread the benefits across the Borders and to keep the walking programme interesting;
- The chosen community should be large enough to be able to provide sufficient accommodation/ bed nights for walkers attending from out-with the area and have facilities for registration and an events programme;
- When did the community last host the event; and
- How often has the community hosted the event.

The table below sets out these criteria for the 6 Community Councils which have intimated an interest in hosting the event over the next few years.

Community Council	Year last hosted	No. of times hosted	Accommodation provision
Hawick	2011	4	Good
Jedburgh (in partnership with Ancrum)*	2014	4	Good
Ancrum (in partnership with Jedburgh)*	Never	0	Poor
Galashiels	2015	2	Good
Coldstream	2016	1	Moderate
Ettrick & Yarrow Tourism Association/ CC in partnership with Selkirk CC	2006 (Selkirk)	2 (Selkirk)	Poor in valleys Good in Selkirk

* Jedburgh and Ancrum Community Councils have expressed an interest in working together to host a festival over the next few years.

3.5 The results of the assessment based on the criteria indicated that:

- Hawick would be the best venue for 2018 as Galashiels had hosted the event in 2015;
- Ettrick and Yarrow Tourism Association working in partnership with Selkirk would be best placed to host the event in 2019 as it was a number of years since it was last held in that area; and
- Jedburgh and Ancrum would be best placed to stage the event in 2020 as Galashiels and Coldstream had recently acted as hosts.

4 IMPLICATIONS

4.1 Financial

The Countryside Access Team help to facilitate this event with costs met from existing budgets. External sponsorship from the South East of Scotland Transport Partnership (SEStrans) has also been available over recent years and we would hope that this would continue.

4.2 Risk and Mitigations

- (a) Since a number of communities wish to organise the 2018, 2019 and 2020 events it is important that communities see that a fair process has been applied.
- (b) Should any of the towns not accept to lead the event then the fall back position would be to offer it to Galashiels and then Coldstream.

4.3 Equalities

An Equalities Impact Assessment has been carried out on this proposal and it is anticipated that there are no adverse equality implications. The event is open to all and the programme of events caters for a range of abilities from short strolls led by Paths to Health leaders to strenuous hill walks. The organising committee make information available through a website and a printed booklet is published and bookings and payments can be made online or over the phone.

4.4 Acting Sustainably

The event brings economic benefit to the Scottish Borders by promoting walking tourism in the area encouraging visitors to the area from the rest of the UK and Europe.

4.5 Carbon Management

The carbon footprint generated by tourists visiting for the festival is mitigated by the walking activities themselves.

4.6 Rural Proofing

It is anticipated that there will be no adverse impact on the rural area from the proposals contained in this report.

4.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes to be made to either the Scheme of Administration or the Scheme of Delegation as a result of the proposals.

5 CONSULTATION

- 5.1 The Chief Financial Officer, the Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted on the content of this report.

Approved by

Brian Frater

Service Director Regulatory Services Signature

Author(s)

Name	Designation and Contact Number
Keith Robeson	Senior Ranger (01835 826750)

Background Papers: None

Previous Minute Reference: None

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Appendix A - Walking Festival Venues Since Inception in 1995

1995	West Linton
1996	Hawick
1997	Jedburgh
1998	Lauderdale
1999	East Berwickshire (Coldingham)
2000	Selkirk
2001	West Linton- postponed to spring 2002 due to Foot & Mouth Disease
2002	Melrose
2003	Hawick
2004	Eyemouth
2005	Jedburgh
2006	Selkirk
2007	Kelso
2008	Galashiels
2009	Jedburgh and Hawick jointly
2010	Peebles
2011	Hawick
2012	Eyemouth and District
2013	Innerleithen and District
2014	Jedburgh and Denholm
2015	Galashiels
2016	Coldstream
2017	Peebles

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